

DRAFT Minutes
LAUC-I Executive Board Meeting
Monday, October 9, 2006 * 10:00-12:00 p.m. * SL104
Approved 11/6/06

Present: Wilson, Grahame, Collins, Murphy, Yu, Hildebrand, Jazayeri, Harvey

1. Review and approve agenda – approved with the addition of LRC in list of Committee reports in item #6

2. Approve Minutes of September 27, 2006 meeting
Minutes approved

Action Items (Wilson)

No. 1 (PDC): Linda attended the first Professional development committee meeting. Mitchell Brown was selected as rep to statewide Research and Professional Development Committee.

No. 1 (Web-site): Roster has not yet been added.

No. 3 (Schedule): Meeting schedules have been finalized

No. 3 (Refreshments): Katherine checked cabinet. Has not checked with Philip about supplies

No. 4 (Delegates): Yvonne checked with HR and found out that we have 41 librarians on record

No.5 (LAUC conference calls): Yvonne sent an email to Lise Snyder to ask her about sharing agendas and minutes with us. She has not received a response yet

3. Budget Review – Yvonne reported that she still has not gotten access to the budget reports. She sent Jennifer Lee an e-mail telling her that she needs to view the September and October reports.

4. Update on Roster, Aliases, calendar – all of the email and Oracle calendar lists have now been updated. The roster on the web-site has not yet been added.

ACTION: Vicki and Katherine will add the new roster

5. LAUC-I representatives to LAUC committees: these were all recorded in the last minutes. The only addition is that Mitchell Brown will begin a 2-year term as the LAUC-I rep to the LAUC Research and Professional Development committee.

6. Report of Committees:

- **Program Committee** — *Ryan*

Ryan reported that he had to reschedule the Committee's first meeting but that he was selected as Chair of the group

- **Professional Development Committee** – Abraham

Nothing new to report

- **Academic Librarianship Committee** – Shiela

(no report in her absence)

- **Library Review Committee** – Wanda

Wanda reported that the Committee reviewed some new appointments

7. Future welcome after work party for new librarians in Dec – We agreed to go forward with plans for a welcome party on Friday, December 1 at Julia's home.

ACTION: Yvonne will proceed with planning

8. Draft agenda for the Oct 16 Joint LAUC-I Exec. Bd and Administration Council

--Agenda Review

--Approve draft minutes of July

--Report on Action Items

--LAUC directions for 2006/07 –

ACTION:

Yvonne will revise this list based on our discussion as follows:

- She will remove the second item # 2 – “Demands from outside initiatives” since we did not understand what this referred to.
- She will re-word item #3 “Insufficient professional development funds” to something like “ Wide disparity in professional development funding among campuses”
- She will add to item #6 Ryan's suggestion that LAUC compile a list of it's accomplishments a “best of LAUC” as a way to involve new librarians in LAUC

--LAUC-I participation in Library Council – We decided not to pursue Julia's suggestion that we ask to have a rep from LAUC-I added to Library Council.

Instead Yvonne will review Library Council agendas and if there is a topic that she feels needs LAUC-I input will contact Judy Kaufman about having a LAUC-I rep attend the meeting.

--Agenda items from Oct 11 Exec Council meeting—Yvonne will be notified after the Executive Council tomorrow

-- Welcome party for new librarians

9. Draft agenda for Oct 30 LAUC-I General Membership Meeting

- Agenda Review
- Approve minutes for July 24 General Membership Meeting
- Report on Action items
- Welcome new librarian(s)
 - Kristine Ferry
 - Holly Tomren
 - Ying Zhang
 - Ann Bock
- Report on LAUC Transition meeting and conference calls
- Direction for LAUC issues
- Review developing list and ask for comment and additions.
- Fall Assembly Nov 14, UC Davis
- LAUC Exec Bd meeting and a program will be eliminated in favor of a discussion on the future directions of LAUC in a rapidly changing environment
- Welcome party for new librarians
- Update from Kay on her activities related to new librarian orientation

10. Number of LAUC-I delegates – Since we have 41 librarians we will have three LAUC-I delegates